



Friday 30th – Sunday 2nd July 2017
Information for Stall Holders

Hat Fair is Britain’s longest running outdoor arts festival. Held annually over the first weekend in July, it attracts around 60,000 people over the three days. The Hat Fair markets are an integral part of the festival, adding greatly to the atmosphere and level of enjoyment of the audiences.

Booking and Payment

If you would like to trade at Hat Fair 2017, please read the attached Terms and Conditions, and complete the application form, indicating which location you would like to trade at. Please return the completed application form, with copies of the relevant supporting documents (see checklist on page 3 of the application form) to:

Hat Fair Markets, c/o Rose Slade, Theatre Royal Winchester, Jewry Street SO23 8SB or markets@hatfair.co.uk

Please do not send original documents, as these cannot be returned to you – photocopies or scans would be preferable. Do **NOT** send any payment with your application.

All invoices are raised by Live Theatre Winchester Trust.

NOTE : We will **not** accept a booking unless the completed application form is accompanied by:

1. Evidence of Public Liability Insurance Cover (e.g. copy cover note)
2. Risk Assessment
3. Food Health and Safety documents and/or Gas/Electrical safety certificates, if relevant to you.
4. Signed copy of the Terms & Conditions

Venue Information

This the planned number of pitches available at each location in 2017.

Please note this schedule is subject to confirmation.

Location	Pitches available	Trading Hours <i>(anticipated trading times, exact hours will be confirmed by 1 April 2017)</i>	Type of stalls
The Square	15	Friday – noon to 20:00 Saturday – 10:00 to 20:00	Arts and craft market, 1 Food and drink stall. Please note, no power and no generators permitted at this location.
The Broadway	6	Friday - noon to 23:59 Saturday – 10:00 to 23:59	Food and drink Power available, at cost.
Abbey Gardens	3	Friday– noon to 20:00 Saturday – 10:00 to 20:00	Food and drink / coffee / arts and crafts.

			Power available, at cost.
The Great Hall	5	Saturday - 10:00 to 20:00	Coffee/ ice cream / snacks / arts and crafts. Power available, at cost.
Oram's Arbour	40	Sunday - 10:00 to 18:00	Food and drink / ice cream / charity / arts and craft / bars. Power available, at cost and generators accepted.

Please see map on following page for venue locations.

The Square

Anticipated Numbers – 500 to 1,000 people

Side Street in Central Winchester with scheduled street performances at a near-by busking pitch.

Winchester Cathedral is also nearby with family entertainments programmed throughout the Friday and Saturday. There will be a road closure in place closing this route to traffic.

The Broadway

Anticipated Numbers – 1,000 to 2,000 people

Large, central Winchester street with scheduled street performances throughout Saturday day and evening. There will be a road closure in place closing this route to traffic.

Abbey Gardens

Anticipated Numbers – 500 to 1,000 people

Attractive park in Central Winchester, often used by families for picnicking. Street performances will be scheduled here throughout Friday and Saturday.

The Great Hall

Anticipated Numbers – Under 1,000 people

Multi-level area on hard standing outside the Great Hall and Winchester Law Courts. Dance performances scheduled throughout the day.

Oram's Arbour

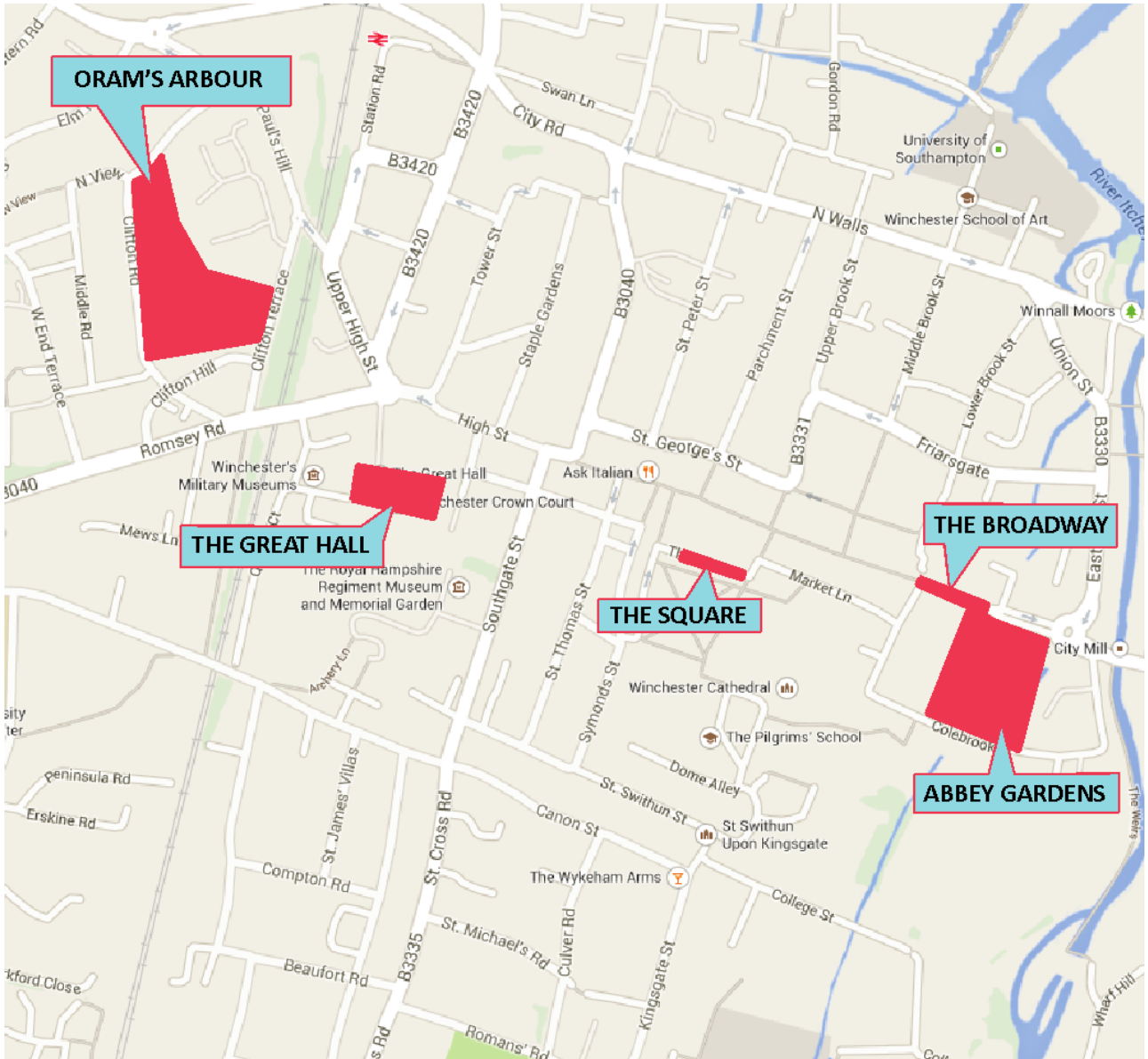
Anticipated Numbers – Over 10,000 people

Large park in residential area, with street arts and music performances scheduled throughout the day.

All pitches are a maximum of 4m x 4m and stallholders are responsible for bringing their own tables, gazebos and weights etc. Please see the application form for details of costs associated with each location. If you wish to bring a bigger structure then please give full details in your application along with photos of your stall. Additional space may be available but will incur an additional pitch charge.

Stalls will be selected in order to offer as wide a range of quality products as possible. Due to the limited number of pitches available, not all applications will be successful. If your application is successful, we will endeavour to offer you a pitch at your preferred location; if there are no pitches available, you may be offered an alternative option.

Venue Locations



Please note:

Anticipated numbers for venues are based on previous years' figures and can't be guaranteed.

The existing Winchester Market will be in operation for the Saturday of the festival. In 2016, this market was relocated to the Middle Brook Street for the festival weekend.